**1-4 Master PowerPoint or equivalent**

**RESOURCES**:

* aos.org Judges Forum webinar: “Making Better Presentations.” Allen-Ikeson. 2-2021
* “Judges Corner: A project on a Genus, Species or Important Hybrid.” Allen-Ikeson. *Orchids*. January 2019
* “Judges Corner: Organizing a Judging Project.” Allen-Ikeson. *Orchids.* February, 2019

**RESEARCH QUESTIONS**:

* What is the minimum type size that can be read on a projected screen? What difference does normal type and bold type make in readability?
* Why should your PowerPoint not look like an essay chopped up and pasted on a succession of slides? Note that the sequence may need to be different between both formats to make sense.
* Why is it important to put the genus, species or hybrid and cultivar names on slides with photos? Why is it important to include the photographer’s name?
* What is the proper use of Italics in botanical names?
* Prepare and present a PowerPoint presentation to your judging center with consultation with your center Education Coordinator, who will help you determine the length and topic.
* Place a photo using the offline version of *OrchidPro*—use the Snip and Sketch Tool on a PC to snip by clicking on New in the Tool and then dragging a box around the photo. Then in PowerPoint, click on the slide where you want the photo to go and either click Paste on the menu at the top or use Control v on a PC.
* Place a photo using the online version of *OrchidPro* – Click on the photo and then right click and copy it (or use Control c). Then in PowerPoint, click on the slide where you want the photo to go and either click Paste on the menu at the top or use Control v on a PC.
* Place a botanical drawing that you have used the Window’s Snip and Sketch tool to grab an image from the internet; do the same thing with a drawing from an article in the aos.org *Orchids* Archives